



UF Online Advising Group Meeting  
Thursday, 11/29/18, 2:00pm

**Room 2000**  
**Farrrior Hall**

- 1) Approval of 10/25/18 minutes (attached)
  - a) Attendees: Meredith Beaupre, Nicole Raymond, Jerry Ross, Tori Houghton, Alejandra Delgado, Keith Collins, Dom DeFeo, Paul Higgerson, Brittany Schambow, Kevin Bird, Kari Shattuck, Laura Beth Lancaster, Glenn Kepic, Dylan King, Kathy Harper
  - b) Minutes are approved.
- 2) Student Success and Engagement – Meredith
  - a) Fall 2018 Graduation recap
    - i) 208 UFO students have applied for Fall 2018 graduation.
    - ii) 12-13 PaCE graduation applicants, which is still graduating a semester early for that cohort
    - iii) Let Meredith know if you'd like to know your Fall 2018 graduation applicants (and if you'd like to send out postcards).
    - iv) There will NOT be a Fall 2018 UFO graduation reception.
      - (1) The plan is to have a Spring 2019 UFO graduation reception.
  - b) Athletics request
    - i) If you have any student-athletes who have left and come back through UFO, let Meredith know, since Evie will be presenting about this population in January.
  - c) Meredith's last day in UF Online is December 14<sup>th</sup>, and she'll start her new position in Honors on January 2<sup>nd</sup>.
  - d) Please email [studentsuccess@ufonline.ufl.edu](mailto:studentsuccess@ufonline.ufl.edu), [marketing@ufonline.ufl.edu](mailto:marketing@ufonline.ufl.edu), or [pace@ufonline.ufl.edu](mailto:pace@ufonline.ufl.edu) with any questions related to those offices.
- 3) Enrollment Management: ROC and One Stop – Melissa/Daniel/**Tori**
  - a) ROC
    - i) Sterling's last day is tomorrow, and his position posting has closed.
    - ii) They are also hiring for an assistant director and 2 other admissions officers.
  - b) OneStop
    - i) OneStop will be done will referrals this week, and CLAS/HHP decisions will be done next week.
      - (1) CLAS and Business are concerned about not having enough time to advise students.
      - (2) CLAS wants to let new students know that if they are admitted after December 1<sup>st</sup> that they may not be able to be advised, due to the time it will take for transcripts to post, limited number of appointments before university closure, and time to complete Links.
      - (3) There have been challenges with students accessing Links and having those holds removed as well.

- (a) Other colleges report the same issues with Links and new students not being able to register.
- (b) CLAS advisors report that new students can only see Applicant views on one.uf and can't see the Registration menus.
  - (i) This issue has been reported to the OneStop and Registrar's Office.
  - (ii) Jerry will look into this as well.
- (4) Have new students been able to register?
  - (a) Other colleges report that new students haven't been able to register (possibly experiencing the same issues CLAS reported about new admits only seeing the Applicant view screens).
    - ii) Kailyn (OneStop coordinator) had her baby this morning! She is now on maternity leave.
    - iii) Amber is calling newly admitted students to encourage them to register, and registration reminder emails are being sent out as well (both to continuing students, from the Student Success Office, and new students, from the OneStop).
- 4) Links Orientation – Kris (unable to attend)
  - a) On-campus interviews for Kayleigh's position taking place next week. Be on the lookout for campus partner interview times/locations.
- 5) Marketing- Kathy
  - a) Advertising spend will start right after Christmas, with the new applicant deadline of February 4<sup>th</sup> for Summer fast approaching!
  - b) January 2019 is the 5 year anniversary of UF Online, and Tatiana is working on a plan to celebrate that, along with the stories for the 3000 students milestone.
  - c) There is a new marketing resources page if you have requests for marketing materials. Kathy is happy to send you the link to this page.
    - i) There are style guides and PowerPoint templates as well.
  - d) Kathy's official last day in UF Online is January 2<sup>nd</sup>.
- 6) Degree Audits, COMPASS
  - a) UAC is voting on Monday on whether or not to keep the full Critical Tracking text in the new degree audits; please share this with your UAC voting member!
- 7) Colleges/Departments
  - a) For any UF Online questions, please reach out to Jerry, who will be fielding those questions during this time of transition for UF Online administration.
  - b) Reports of current PaCE students are in progress, and Jerry will check with Mike on the status.
  - c) There are still students in UFO registering for non-UFO sections, most often students who are going to transition but still have the UFO student group, but departments are just registering those students for in person courses without transitioning them.
    - i) Please make sure to approve students for transition in the old PaCES screen and email the transition contract to the OneStop so students can register for campus sections on their own.

**\*Next meeting January 17<sup>th</sup> at 2PM, location TBD\***

UF Online Advising Dashboard: <https://www.advising.ufl.edu/UFO-Dashboard/>

UF Online Handbook: <http://handbook.ufonline.ufl.edu>