



UF Online Advising Group Meeting  
Thursday 9/21/16, 2:00 PM  
Presentation Room, Farrior Hall

- 1) Approval of 9/7 minutes
  - a) Minutes are approved
- 2) UFO Deadlines, Events, Reminders, and Announcements – (Glenn)
  - a) PaCE major update for Fall 18
    - i) CLAS
      - (1) Remove: Classical Studies
    - ii) DCP
      - (1) Remove: Architecture, Construction Management, Interior Design, Landscape Architecture
    - iii) JM
      - (1) Add: Sports and Media Track to JM major.
    - iv) COTA
      - (1) Remove: Digital Arts and Sciences
      - (2) Add:
        - (a) Art (BFA)\*
          - (i) Graphic Design\*
        - (b) Art Education (BA)\*
        - (c) Visual Art Studies (BA)\*
        - (d) Music (BMUS and BA)\*
        - (e) Music Education (BMUS)\*
        - (f) Dance (BA and BFA)\*

\*These PaCE majors require students to attend live on campus Art, Music, or Dance studios during the first two years. Students accepting an offer to one of these PaCE majors should plan to reside in the Gainesville area.

- b) Irma Related Drops and Petitions:
  - i) Students should drop or withdraw following normal procedures. Students with Irma related hardships can petition the University Petitions Committee by submitting a UF Petitions Request (<https://registrar.ufl.edu/pdf/petitionuniv.pdf>) and personal statement. Instructor Recommendation forms and Interviewing Officer Statements are not necessary. Studs can submit documentation if handy. The UPC will review request and make decision or request additional information if needed. 13% of non-PaCE students opted in.

Update 9/29 – Quick petitions only apply to students submitting written request for full term withdrawal and refund at the same time. All other request must follow normal university procedures.

- 3) UFO Updates and News – (TJ)
  - a) Advising Money for both 2016/2017 academic years has been distributed to the colleges.
  - b) Changed advising funding model starting fall 2017
    - i) Will fund advising every semester sent to the college
  - c) TJ putting together annual report
  - d) UFO Advisory board is coming to Gainesville 10/17
  - e) UF Board of Trustees is meeting in Coral Gables this year, Jeannie to present on Plaza
  - f) TJ is making a presentation on Salesforce this weekend in Orlando
- 4) Student Success Initiatives – (Jeannie)
  - a) Send Jeanne your exceptional student stories
  - b) Plaza Jam Session
    - i) 10/9 at 10am, location: Farrior Presentation Room
  - c) UFO Tailgate 10/7, Reserved game tickets will be released this Saturday
- 5) Enrollment Management: ROC & OneStop (Tori)
  - a) Cancellation for non-payment is being advertised by campus bursar by 9/22 11:59pm
    - i) Bursar is not cancelling tomorrow per Irma
    - ii) Cancellation will take place 9/29
    - iii) Per Bursar, don't advertise only paying a dollar to not be cancelled, pay what you can
  - b) New ap process through collegenet will be launching next week
    - i) Student must pay ap fee online to submit, no checks
  - c) ROC has a few more transfer fairs with State Colleges
  - d) Finish at UF campaign going on at major transfer institutions
  - e) UFO booth at Downtown Festival & Art Show, Nov. 11 & 12
  - f) ROC will be at Florida Nurses Association Conference 9/29 for recruiting
  - g) Sterling is newest ROC member, starting on phones this week
  - h) Interview process for open positions begin tomorrow, 9/22
- 6) Marketing/Communication (Kathy)
  - a) Tatiana Quiroga, newest member of the marketing team
    - i) Will work on campus and student communication and marketing
  - b) Per Irma, campaigns were put on hold; since we are approaching application deadlines, marketing is saving resources for next campaign start date
  - c) UFO students participation at football game for first Chomp in the Swamp
    - i) Announced as a UFO student at game
    - ii) We received positive feedback from other departments
    - iii) Another student took over the snap chat account for the game, she is an intern for the UF Social team, went well!
    - iv) 2 students remaining for Chomp is the Swamp
      - (1) Telecom student will take over Snap chat (Texas A&M)

- d) Marketing is also working on a series of videos
  - i) Will feature UFO students and faculty
  - ii) Videos will be complete by end of year
- e) Also, let Kathy know about exceptional student stories
- 7) Career Resource Center (Kelly, not in attendance)
  - a) Career Showcase Schedule of Events
  - b) Career Readiness check-in, students must complete to register
    - i) 30-45min completion
  - c)

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### **Career Readiness Check-In**

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The Career Readiness Check-In consists of two holds that connect students with the career preparation resources at UF which aid their post-graduation career goals.

#### **What It Is**

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Two non-academic registration holds placed on all students in their second fall at UF beginning in Fall 2017:

#### **READYSETWORKCAN hold**

You may not register until you meet the University's first career readiness requirement by completing the training module in Canvas. Please visit **UF ELearning** for more information concerning this module.

➤ Steps to remove this hold:

1. Students must complete their Gator CareerLink profile

#### **READYSETWORKSYM hold**

You may not register until you meet the University's second career readiness requirement in Gator CareerLink. Please visit **Gator CareerLink** for more information on how to complete and activate your profile.

➤ Steps to remove this hold:

1. Students must complete **one** module of The Career Readiness Hold Canvas Course
  - a. Review the Welcome Page
  - b. Choose a milestone to complete
    - i. Complete the survey
    - ii. Pass the quiz with a score of 80% or above

Completing the requirements of *both* holds will take approximately 45 minutes and the holds will be removed immediately.

#### **Important Contacts**

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**Website for more information:** [ufcareerready.com](http://ufcareerready.com)

**Login issues for Canvas or Gator CareerLink:** (352) 392-4357 or [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu)

**Canvas Technical Issues:** (352) 392-4357 or [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu)

**Gator CareerLink Technical Issues:** [gatorcareerlinkhelp@crc.ufl.edu](mailto:gatorcareerlinkhelp@crc.ufl.edu)

**General questions:** [Career-Ready@ufl.edu](mailto:Career-Ready@ufl.edu)

### Important Dates

<b>September 28, 2017</b>	<b>Registrar applies holds and initial email notification sent</b>
October 2 <sup>nd</sup> , 4 <sup>th</sup> , 9 <sup>th</sup>	Pre-registration reminder emails sent
October 23 <sup>rd</sup> -27 <sup>th</sup>	Advanced registration
<b>October 30<sup>th</sup>- Dec. 19<sup>th</sup></b>	<b>Registration</b>

8) Links Orientation (Kris)

- a) Met with Advisors to discuss updates and revisions to Links 2.0
  - i) Made small adjustments, bigger updates will launch spring 2018
  - ii) Will meet again to discuss updates

9) Toby Shorey

- a) Sneak Peek at new audits, developments are still underway
  - i) New audits update immediately, no 24 update period
  - ii) Spr/Sum 2018 will be operating in old and new systems

10) Colleges/Departments (all)

11) Resources

- a) UF Online Advising dashboard: <https://www.advising.ufl.edu/UFO-Dashboard/>
- b) UF Online Handbook: <http://handbook.uflonline.ufl.edu/>

12) Next Meeting: October 5th