



UF Online Advising Group Meeting
Thursday 3/15/18, 2:00 PM
Presentation Room, Farrior Hall

- 1) Approval of 2/15/18 minutes
 - a) Minutes are approved.
- 2) UFO Deadlines, Events, Reminders, and Announcements – (Glenn)
 - a) The Schedule of Courses for Summer and Fall 2018 is up in the UF Online Handbook.
 - i) The old section numbers are still on the Fall 2018 Handbook schedule, but will eventually be changed to 5 digit class numbers.
 - (1) Update: this has now been done.
 - ii) For the Summer 2018 schedule, it does not currently distinguish between A, B, and C in the Handbook, but that will be fixed soon.
 - (1) Update: this has now been done.
 - iii) Conversion table from old section numbers to new class numbers:
<https://bit.ly/2H7hTux>
 - (1) The Excel table was sent out in an email from Dan Hodges on March 27th.
 - b) The Spring 2018 demographics table is up on the UF Online Dashboard
 - i) TJ's Reports are now called Self-Service Reports on the Dashboard
 - ii) If you don't have access to the Self-Service Reports anymore, let Glenn know.
 - c) UFO Search updates
 - i) Evie is working on searches for 3 new positions.
 - ii) Operations, Finance, and administrative assistant position searches should wrap up soon.
 - d) Seats
 - i) The new system does not have the same seat saving functionality.
 - ii) It will be more difficult to save and release seats in the interim, since the new seat management system is not available yet.
 - iii) All of the IUF 1000 Fall seats will be saved.
 - (1) Encourage current students to take IUF 1000 in the Summer.
 - e) Immunization Holds for UFO Students
 - i) UFO students and Hurricane students have received those holds.
 - ii) The Registrar's Office is aware and working on removing those holds for these students.
 - f) Lobby Management System
 - i) HHP and Music will be part of a pilot for a new lobby waitlist system in Salesforce.
 - (1) TJ's team has been working on this project.

- (2) It seems that the plan will be for this to have a larger presence beyond just a lobby managements system.
 - ii) This new interface looks to be very user friendly.
 - (1) You would still need to go to Campus Solutions for major changes, holds, etc.
 - iii) The one caveat is that it is built for walk-ins only at this point.
 - g) Introductions! New attendees here:
 - i) Stefanie Gazda, new UFO Biology coordinator, is here!
 - (1) Look out for new Biology courses soon.
 - ii) Dom Defeo, new UFO Business Advisor, is also here!
- 3) Student Success and Engagement (Jeannie)
- a) On Monday, March 19th, a representative from Google Education will be here.
 - i) Sessions will be from 1:30-5PM.
 - ii) If you would like to come to a session, let Jeannie know.
 - b) Online Student Center
 - i) Will be a non-graded course in Canvas.
 - ii) Jeannie is looking to coordinate with the colleges to make sure the information is accurate.
 - iii) Jeannie is looking to create a committee with members from the various colleges/departments that would like to be represented in the Online Student Center.
 - iv) Commencement
 - (1) Weekend of May 5th
 - (2) Everyone should have received an email invitation from Evie.
 - (3) The UF Online Reception will be on Saturday, May 5th in the F Club from 3-6:30PM.
 - (a) About 80 people have RSVP'd so far.
 - (b) Students, faculty, staff, etc. are welcome to attend!
 - (c) Any student that applied for graduation should have received the invitation.
 - (4) If you'd like to send a postcard to your graduates, let Meredith know.
 - (a) If you do not want to complete the postcard, UF Online will send one on your behalf.
- 4) Enrollment Management: ROC & OneStop (Melissa, Tori)
- a) ROC
 - i) ROC is now offering international information sessions twice a month.
 - (1) There were 7 attendees at the first session, and feedback was very positive.
 - (2) There will be one session at Noon, and one session at 6PM each month.
 - ii) Kayla, one of the ROC recruiters, will be leaving at the end of April.
 - (1) A replacement position will be posted soon.
 - b) OneStop
 - i) OneStop is hiring another transfer evaluation specialist.
 - (1) That position will be posted soon.
 - ii) OneStop is working on launching an admitted microsite, similar to what Campus Admissions offers for newly admitted students.
 - (1) The intention is to launch this for the Fall admits.

- iii) Working with Complete Florida to add UFO programs to their website.
- iv) Phi Beta Kappa Honor Society representatives will be coming to meet with the OneStop soon.
- v) State College Connections
 - (1) Building connections with HCC and their transfer center, and working with FSCJ to help their students meet pre-requisites.
- vi) Melissa will be out of the country for two weeks, starting on Monday, March 19th.
 - (1) If you need anything in her absence, reach out to Daniel Schieltz.
 - (2) Continue to CC Melissa on any emails so she can stay in the loop.
- vii) Shands Cancer Center Career Event
 - (1) Met with about 200 prospective students at the event!
- c) PaCE Contracts
 - i) 94 received to date last year, and 94 today!
 - ii) This puts us to be on track for 600, since last year we were at about 600 until about 100 students had their term change requests honored.
- 5) PaCE (Meredith, Nicole)
 - a) Florida Days
 - i) Meredith and Nicole are representing PaCE/UFO at Florida Days at the resource fair and two breakout sessions.
 - (1) We had about 55 attendees between the two sessions at the first Florida Days event.
 - b) PACES Screen
 - i) Per Daniel and Toby, in order to approve a student for residential status, you must approve them for residential in PACES (old system) and email the OneStop to let them know to lift holds and update the student's cohorts for Summer and Fall.
 - (1) Nicole had an example of approving a student for residential in the old system, which converted to a PaCE Preview hold in the old system, and holds cannot be removed in the old system.
 - (2) Nicole has sent the OneStop a student example with the PaCE Preview hold issue, and will update the group when it has been resolved.
- 6) Marketing/Communication (Tatiana)
 - a) Marketing is working on a project for the first ever PaCE graduates
 - i) There are 9 PaCE students in total who are set to graduate in Spring.
 - ii) The plan is to do a profile on each student (or at least a majority of these students).
 - iii) These 9 graduates are graduating in 3 years, and the majority of the students from the first PaCE cohort would graduate in Spring 2019.
 - b) If you have students who will be graduating this semester with interesting stories, please pass along their information to Marketing.
- 7) Links Orientation (Kayleigh)
 - a) Links for Summer launched on Monday, March 12th.
 - b) 60 people from Summer A have already registered for it.
 - c) OneStop and NSFP will be hosting another prospective student Webinar on Friday, March 23rd at Noon.
 - d) Summer B Links will launch around May 15th.

8) Colleges/Departments (all)

a) Compass!

- i) After Toby pulled over exceptions in the old system to be comments in the new system, future exceptions made in the old system will likely not be pulled over as comments into the new system.

Next Meeting: April 12, 2:00 PM

UF Online Advising dashboard: <https://www.advising.ufl.edu/UFO-Dashboard/>

UF Online Handbook: <http://handbook.ufonline.ufl.edu/>