



UF Online Advising Group Meeting

Thursday 7/5/18, 2:00 PM

Presentation Room, Farrior Hall

- 1) Meeting Attendees: Glenn Kepic (UFO Curriculum/CLAS); Jeannie Starobin (UFO Student Success); Brittany Schambow (HHP); Paul Higgerson (HHP); Kari Shattuck (WCBA); Keith Collins (FES); Tori Houghton (OneStop); Susan Curry (CALC); Nicole Raymond (CLAS); Leland Henry (CJC); Bridget Dunbar (CJC); Tatiana Quiroga (UFO Marketing); Erica Alexander (HHP)
- 2) Approval of 6/7/18 minutes
 - a) Minutes are approved
- 3) UFO Deadlines, Events, Reminders, and Announcements – (Glenn)
 - a) UF Online Self-Service Reports
 - i) Invalid Cohort Registration report
 - (1) This report tracks non-UFO students who are in UFO sections, and UFO students who are in non-UFO sections
 - (a) There are over 200 UFO students who are in non-UFO sections.
 - (2) Please take a look at the students in your college on this report, and work with Glenn/Registrar's Office to move the student into the appropriate section.
 - (3) There are a few students who have been approved for exceptions to take courses on campus.
 - (4) COMPASS does allow advisors to put students in sections that are in a cohort other than their own.
 - (a) Students cannot register out of cohort, but UF faculty/staff with registration permissions can.
 - (5) If you are making an exception for a student, please make a note on their record explaining the exception.
 - (6) The Registrar's Office will help switch students into the appropriate section, and fees will be waived.
 - (7) There may a "pop-up" reminder added, in the future, to notify the advisor that they are putting the student in a section that is not for that student's cohort.
 - b) If there's a report you aren't able to access, email Glenn with your UFID # and let him know which report(s) you aren't able to access.
 - c) The Fall Registration Trends report is in the process of being updated to include incoming PaCE students, and it also does not yet include the applicants under review who may be admitted.
 - d) Today is the deadline for Summer B/C degree applications.
 - 4) Student Success and Engagement (Jeannie)
 - a) UF Online Plaza
 - i) The Plaza is going to be overhauled this Summer.
 - ii) Eric Ryan is helping rebuild the Plaza using a platform called the Lightning Community, which is still part of Salesforce.

- iii) Jeannie reports that it looks better and is easier to use.
 - (1) It will also have better data regarding how many people view each post (rather than just how many people like or comment on a post).
 - iv) It will also show different banners depending on the student- example: a registration reminder banner for students who haven't registered.
 - b) UFO Handbook
 - i) Please review the UF Online Handbook and note any suggestions/updates you have.
 - ii) The Handbook will be revised in the near future so please review and share any thoughts with Jeannie.
 - c) Pre-Convocation Event
 - i) The event will be held on August 19th in the afternoon.
 - ii) More info to come.
 - iii) All UFO students are invited, but typically mostly PaCE have attended.
- 5) Enrollment Management: ROC & OneStop (Tori)
 - a) ROC
 - i) ROC will be presenting at the UF Admissions Open House.
 - ii) Brianna Vargas Gonzales is the new ROC recruiter, replacing Drew.
 - b) OneStop
 - i) Hiring
 - (1) Rabya, previously the UFO admissions assistant, was hired as the third transfer evaluator.
 - (2) Dan will be hiring a new admissions assistant, and that job will be posted soon.
 - ii) Fall Decisions
 - (1) Fall completion deadline is Monday, July 9th.
 - (2) For decision makers, please look at your queues.
 - c) General
 - i) Enrollment Management is conducting a national search for a trainer.
 - (1) Job posting: <http://explore.jobs.ufl.edu/cw/en-us/job/507753/assistant-director-onestop-training>
 - ii) Enrollment Management is looking at moving the residential services towards a model similar to the OneStop.
- 6) PaCE (Meredith, Nicole)
 - a) Preview
 - i) We had the 2nd PaCE Preview last week, and the 3rd PaCE is set for July 23rd.
 - b) Seats
 - i) If you have any students looking for seats in classes, particularly in State Core classes, please tell them to be on the lookout for those seats over the next few days, as leftover PaCE Preview seats will be released.
- 7) Marketing/Communication (Tatiana)
 - a) The Spring ad campaigns will roll out in August.
- 8) Degree Audits (All)
 - a) CLAS is comparing the old and new degree audits and identifying discrepancies.
 - i) CLAS took a sample of audits and determined that 85% of degree audits in the sample had issues.
 - b) CJC is also reviewing audits and identifying issues.
 - c) CALS-Environmental Management is printing out old degree audits.
 - i) For Interdisciplinary electives, Toby has suggested that they use wildcards (i.e., SWS ****) so that any course with that prefix can count towards that requirement.

Next Meeting: August 2, 2:00 PM, 2024 Farrior Hall (Large Conference Room)

1. UF Online Advising dashboard: <https://www.advising.ufl.edu/UFO-Dashboard/>
2. UF Online Handbook: <http://handbook.uonline.ufl.edu/>