# DROP/ADD/WITHDRAW FOR CURRENT SEMESTER AFTER THE PUBLISHED DEADLINE (BUT BEFORE THE LAST DAY OF CLASSES)

Name: _______________________________ UF ID#: ________________ Email: ______________________@ufl.edu

Date: _______________ Student Signature*: _____________________________

(*Your signature on this form indicates you understand that submitting false or misleading materials violates the Student Honor Code, 6C1-4.017. Violators of the Student Honor Code will be reported to the Office of Student Conduct & Conflict Resolution.)

<table>
<thead>
<tr>
<th>Select ONE</th>
<th>COMPLETE APPROPRIATE SECTION:</th>
<th>TO HAVE YOUR PETITION REVIEWED, YOU MUST:</th>
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| A          | Petition to drop the following course(s) from the Current term after deadline: | 1. Submit on or before the last day of classes.  
2. Include personal statement explaining your circumstances and why you were unable to drop by the published deadline.  
3. Attach instructor recommendation form for each course you are petitioning to drop.  
4. Include documentation of the extenuating circumstance that prevents you from completing the course(s).  
NOTE: If your personal statement and documentation does not clearly justify why you missed the original deadline to drop/withdraw, your petition will more than likely be denied. You should continue attending the course(s) until you know the results of your petition. |
| B          | Petition to add the following course(s) For the current term after the deadline: | 1. Submit on or before the last day of classes.  
2. Include personal statement explaining why you did not add the course(s) by the published deadline.  
3. Meet with department representative of the course(s) for department permission to late add.  
4. Include an instructor recommendation form for each course listed.  
5. Include documentation of the extenuating circumstance that prevented you from adding the course(s) before the deadline. |
| C          | Petition to withdraw from all courses after the deadline: TERM:_________________________________ | 1. Submit on or before the last day of classes.  
2. Include personal statement explaining your circumstances and why you were unable to withdraw by the published deadline.  
3. Include instructor recommendation forms for each of your courses.  
4. Include documentation of the extenuating circumstance that prevents you from completing the semester. |

You may submit this form to our forms Dropbox here. Please note that this petition is due at 4 PM on the last day of courses. The college is not able to process any adds or drops after the last day of classes.