

## Innovation Academy Fall Petition for CLAS Courses To Do List

Review this check list prior to submitting your petition packet.



Download and complete the [Innovation Academy Fall Petition for CLAS Courses](#) form.



Obtain College/Department Feedback on the IA Petition form.



Complete the Course Request Form.



Write a one page personal statement (typed and 10 pt font or larger) explaining why enrollment for in-person courses are needed. Describe your extenuating circumstances.



Obtain documentation of your extenuating circumstances, if applicable.



Include a labeled graduation plan, if applicable.



Sign and date the petition form.