

Nursing Centralized Application Service – Preparing & Strengthening your NursingCAS Application







The webinar will begin shortly. There is no sound until it starts but please check that your computer audio is working in advance.





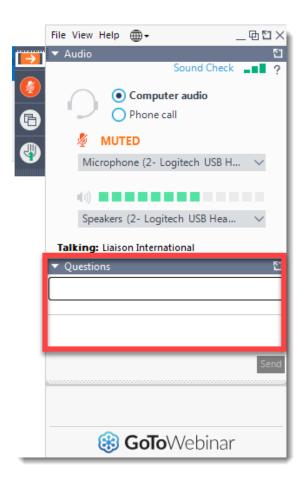




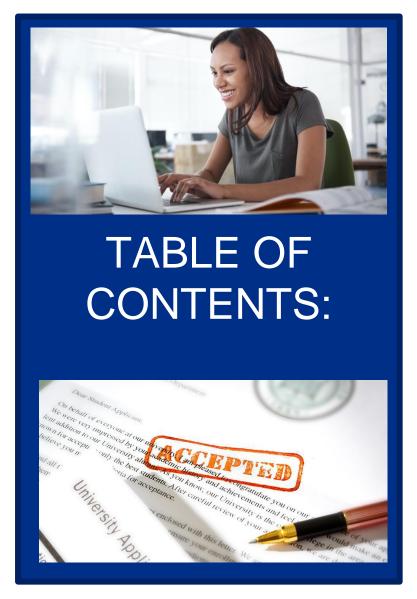
Stephanie Wurth, AACN Director of Strategic Partnerships Karen Jacobs, Liaison International, VP, Account Management

•••• Instructions for Webinar Q&A

- Once the webinar starts, the GoToWebinar control panel collapses to the right side of your screen.
- To ask questions, expand the Question box using the arrow, then enter your questions.
- Today's questions will be answered throughout the session.







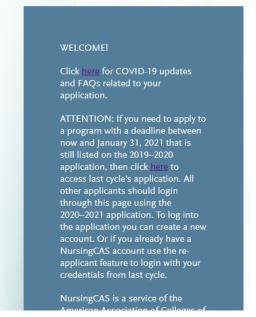
- What is NursingCAS?
- Choosing the right program
- Before applying, get organized
- Applying via NursingCAS
- Resources for NursingCAS Applicants

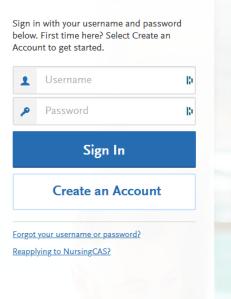
•••• What is NursingCAS?

- Fill out one application, apply to many programs
- **Supply one set of transcripts**
- Track your application materials in one place
- Apply to nursing programs from associate through doctoral degrees
 - 275+ schools
- Access to support via phone, email, and live chat
- Ability to carry information forward between application cycle
 - Reapplicant option



Welcome to NursingCAS





Choosing the Right Program

- Mission
- Location
- Delivery
- Cost
- Size
- Outcomes
- Research opportunities
- Special programs or clinical focus
- Attend open houses (in person or virtual)
- Use nursingcas.org





See a list of all participating schools. To view all active programs, review admissions criteria, and apply, please create or login to your NursingCAS application.

Showing 1-100 of 300 add filters



Consider using these items to help craft your personal statement.

Before Applying, Get Organized

- 1. Select your programs
- 2. Understand all the deadlines
 - Be sure you are applying to the right program within the correct cycle.
- 3. Know the requirements
 - **Supplemental Questions**
 - **Prerequisite coursework**
 - Do you need to take the GRE or other standardized test?
 - Personal statement
- 4. Think about who to ask for a letter of recommendation
- 5. Read the instructions in the student Help Center to ensure that you can easily and accurately submit your credentials



Applying via NursingCAS: Understanding the Application Cycle

At any moment in time, NursingCAS has an open application cycle

- Each cycle runs from August 12/13 to January 31 and is 17-months long (see below)
 - From August to January of each year there is a 5 month overlap of both cycles
- Each cycle houses specific matriculation terms
 - Students can easily be directed to the correct cycle by using the NursingCAS landing page - https://nursingcas.liaisoncas.org/apply/
- Deadlines for every program fall within the confines of the cycle.

NursingCAS Cycle Dates			
CYCLE	SEMESTER OF STUDENT MATRICULATION	CYCLE START DATE	CYCLE END DATE
2020-2021	Summer 2021 Fall 2021 Winter 2022 Spring 2022	August 13, 2020	January 31, 2022
2021-2022	Summer 2022 Fall 2022 Winter 2023 Spring 2023	August 12, 2021	January 31, 2023
nursing			

CAS

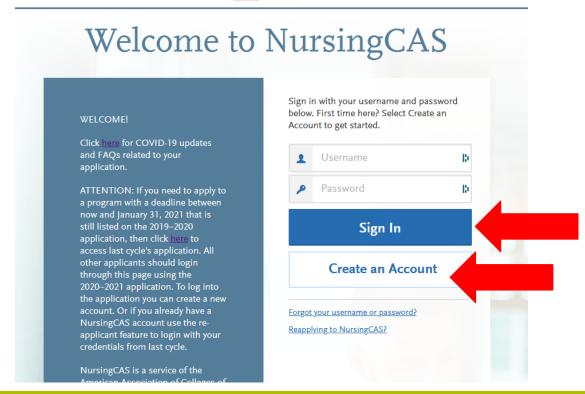


Applying via NursingCAS: Create An Account or **Use an Existing Account as a Reapplicant**

Direct link to the NursingCAS application landing page: https://nursingcas.liaisoncas.org/apply/

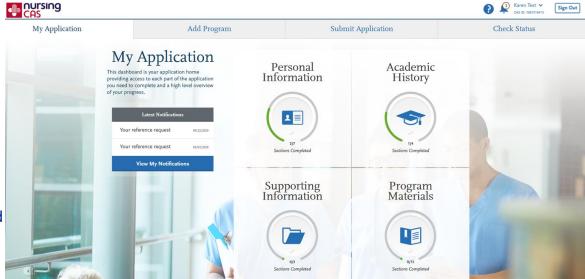
Direct link to the 21-22 cycle: https://nursingcas2022.liaisoncas.com/applicantux/#/login





Applying via NursingCAS: The Anatomy of an Application

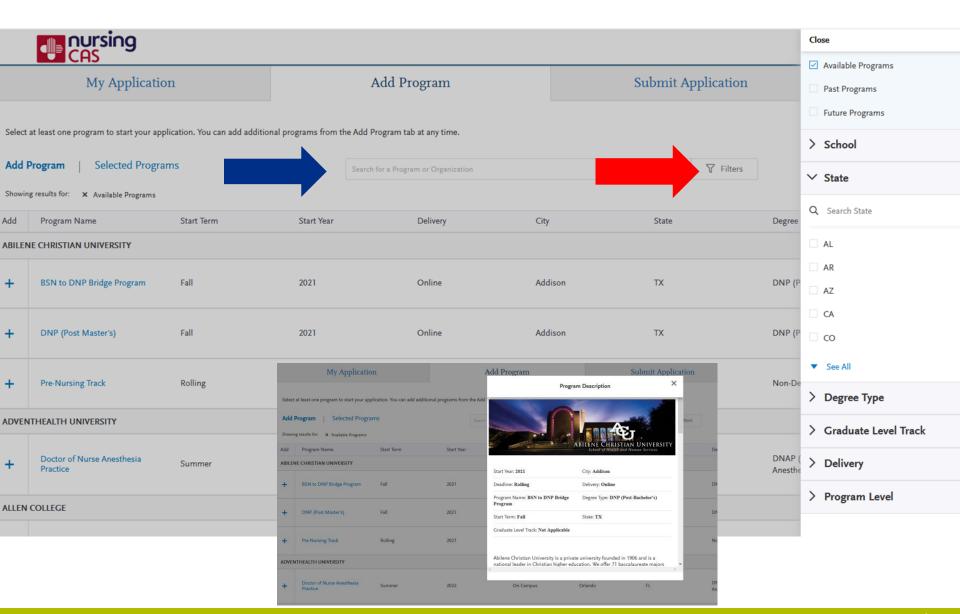
- The Program Listing Add Program Find programs to apply to, determine deadlines and other key information
- The Three Standard Quadrants Three standard blocks seen by all programs Most of these are locked once you submit to your first program
- **Transcript directions** located within Academic History
- Self-reported Standardized Tests located within Academic History
- Coursework entry Academic History
- The Program-Specific Quadrant -**Program Materials**
 - Block contains information only visible to the individual program
 - Location for personal statements, if required
 - Location for letters of recommendation requests, if required
 - Only need to be completed to submit to that program specifically
- **Submit Application Screen**
- Check Status Screen



NOTIFICATIONS: Copies of all account messages sent to your email account from NursingCAS

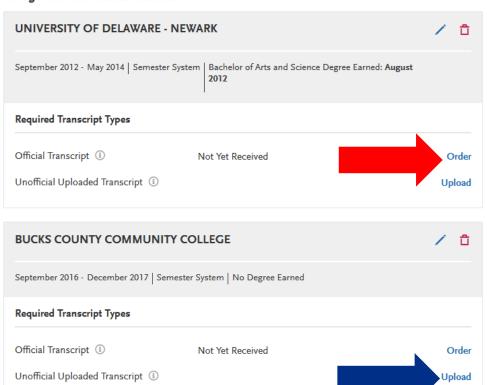
CHECK STATUS: Menu to track transcripts, LORs, GRE scores, and status at individual programs

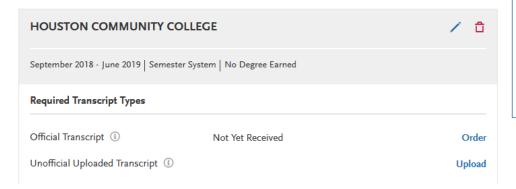
Applying via NursingCAS: Add Programs

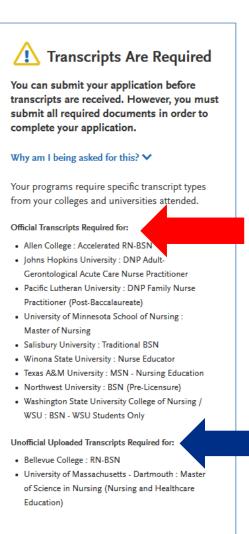


Applying via NursingCAS: Request/Upload Transcripts

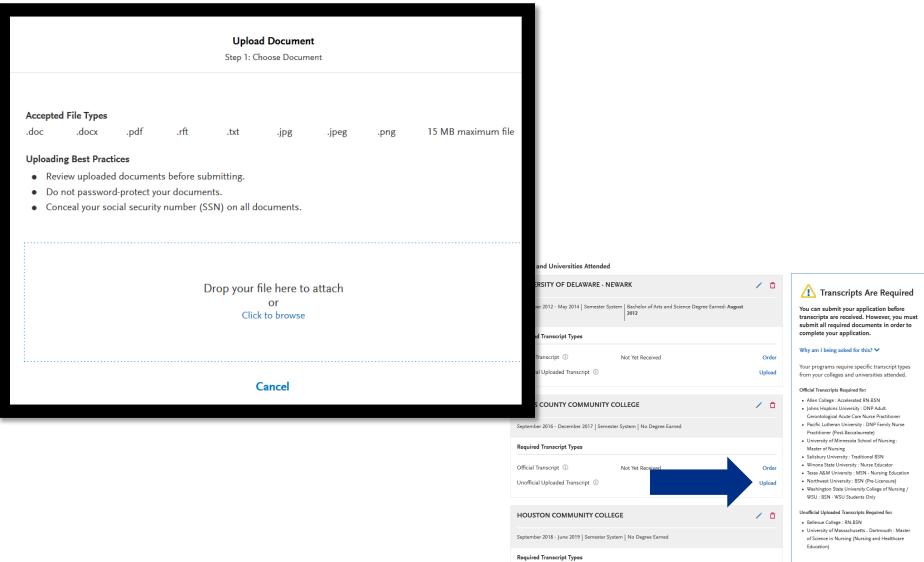
Colleges and Universities Attended







Applying via NursingCAS: Upload Unofficial Transcripts



Official Transcript ①

Unofficial Uploaded Transcript (1)

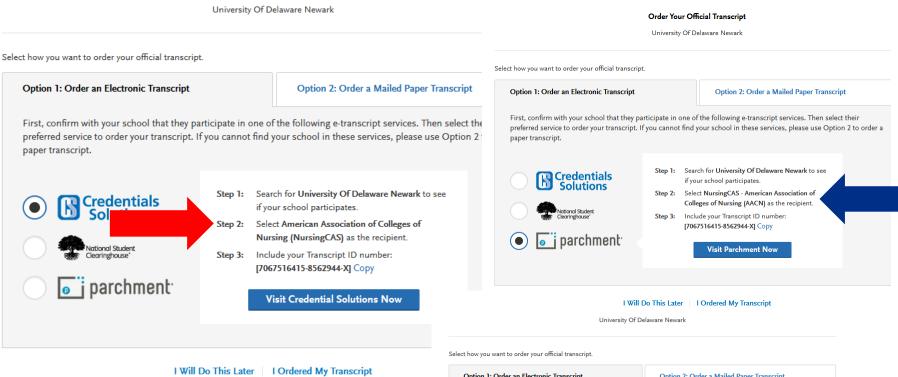
Not Yet Received

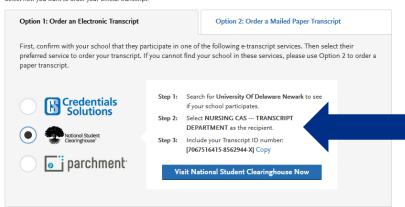
Order

Unload

Applying via NursingCAS: Request Official Transcripts

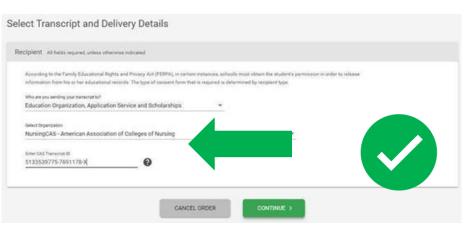
Order Your Official Transcript

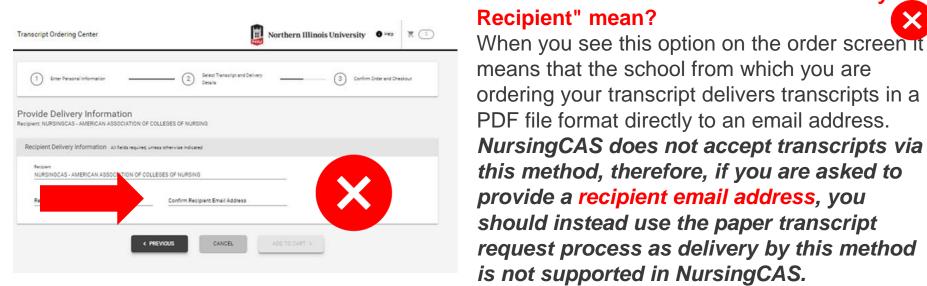




LWill Do This Later | LOrdered My Transcript

Applying via NursingCAS: Request Official Transcripts Electronically





What are E-Transcripts?

Any transcript that is delivered to the NursingCAS in an electronic format instead of being printed and mailed to the NursingCAS. The availability of specific E-Transcript delivery options depends on the individual institution. This means that some institutions may offer one or more options for delivering your transcript electronically and other institutions may not offer any electronic options.

What does "PDF Delivered Electronically to Recipient" mean?

means that the school from which you are ordering your transcript delivers transcripts in a PDF file format directly to an email address. NursingCAS does not accept transcripts via this method, therefore, if you are asked to provide a recipient email address, you should instead use the paper transcript request process as delivery by this method is not supported in NursingCAS.

Applying via NursingCAS: Request Official Transcripts by Mail

Order Your Official Transcript

University Of Delaware Newark

Select how you want to order your official transcript.

Option 1: Order an Electronic Transcript

Option 2: Order a Mailed Paper Transcript

Contact your institution's Registrar's Office and request your transcript be mailed to NursingCAS. Learn more about mailing transcripts here.

Step 1: Use the Transcript ID form to help us match your transcript to your application. (Recommended)

Download Transcript ID Form

Step 2: Mail your transcript to:

Transcript ID# 7067516415-8562944-X

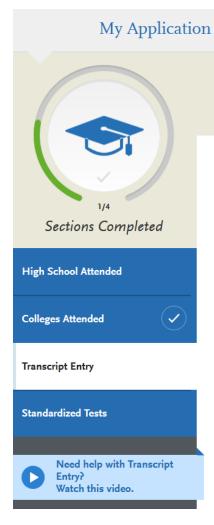
NursingCAS Transcript Processing Center

P.O. Box 9201

Watertown, MA 02471

I Will Do This Later | I Ordered My Transcript

Applying via NursingCAS: Coursework Entry



Transcript Entry

Add Program

To complete this section accurately:

• Report all courses on your transcripts. Be sure to include courses from which you withdrew, repeated courses, ungraded labs, test credits, gym courses, orientations, or other non-graded courses.

Submit Application

- Use official copies of your transcripts. List your courses under the correct term, year, and class level. Department prefixes and course numbers must precisely match those on your transcripts.
- Enter courses under the institution where you originally took the course, exactly as they appear on the original school's transcript.

Click here for more information.

Once you submit your application, you cannot edit previously entered coursework. You can add new coursework and update courses and terms listed as In Progress/Planned.



•••• Applying via NursingCAS: Coursework Entry

Program Requirements

NEEDS FULL TRANSCRIPT ENTRY: To submit to these programs you will need to complete the Transcript Entry section.				
Johns Hopkins University	DNP Adult-Gerontological Acute Care Nurse Practitions	er Term: Fall	Year: 2021	Deadline: 01/01/2021
Pacific Lutheran University	DNP Family Nurse Practitioner (Post-Baccalaureate)	Term: Summer	Year: 2021	Deadline: 01/15/2021
University of Minnesota School of Nursing	Master of Nursing	Term: Fall	Year: 2021	Deadline: 11/01/2020
Salisbury University	Traditional BSN	Term: Fall	Year: 2021	Deadline: 01/31/2021
Texas A&M University	MSN - Nursing Education	Term: Fall	Year: 2021	Deadline: 12/15/2020
Northwest University	BSN (Pre-Licensure)	Term: Fall	Year: 2021	Deadline: 01/31/2021
Washington State University College of Nursing / WSU	BSN - WSU Students Only	Term: Fall	Year: 2021	Deadline: 12/20/2020

NEEDS TRANSCRIPT ENTRY FOR PREREQUISITES ONLY: To submit to these programs you will need to enter prerequisite course information only in the Transcript Entry section.				
Allen College	Accelerated RN-BSN	Term: Fall	Year: 2021	Deadline: Rolling
Bellevue College	RN-BSN	Term: Rolling	Year: 2021	Deadline: Rolling

NO TRANSCRIPT ENTRY NEEDED: To submit to these programs you do not need to complete the Transcript Entry section.				
University of Massachusetts - Dartmouth	Master of Science in Nursing (Nursing and Healthcare Education)	Term: Summer	Year: 2021	Deadline: Rolling
Winona State University	Nurse Educator	Term: Fall	Year: 2021	Deadline: 02/01/2021

Applying via NursingCAS: Coursework Entry

Transcript Entry

NursingCAS calculates a Nursing GPA from all courses with the subject "Nursing". Please use Nursing as the subject only if the course is clearly a Nursing course. Do not mark prerequisite courses in other subject areas (such as an Anatomy and Physiology course) with the subject of Nursing or your application will be sent back to you, and this will result in delays in submitting your application. If your program chooses to collect prerequisites, you will be prompted to identify prerequisites for each program within the Program Materials section of the application.

UNIVERSITY OF DELAWARE - NEWARK Transcript

Fall September 2012 - Spring May 2014

* Indicates required field Fall 2012 Freshman ★ COURSE CODE ★ COURSE TITLE ★ SUBJECT ☆ CREDITS ☆ GRADE CAS GRADE **Biol 101** Intro to Biology **Biology** 4.00 Intro to Psychology В В PSYC 101 Psychology 3.00 + Add A Course + Add A Semester

Is entering your coursework too long? V Save Time

Is entering your coursework taking too long? Save significant time and ensure accuracy by having our specialists do it for you.

Tell me more

Applying via NursingCAS: Professional Coursework Entry Service

Professional Transcript Entry

What is this?

Save time completing your application by having us enter coursework on your behalf.

How long does it take?

Professional Transcript Entry will begin as soon as you submit your application and we receive all of your official transcripts. After you submit your application and we receive all of your official transcripts, please allow up to ten business days for us to complete your order.

Why should I use it?

- Entering coursework from multiple institutions can be a time-consuming and error-prone task.
- Professional Transcript Entry frees you to focus on more strategic tasks, like writing your essay or gathering letters of recommendation.
- Professional Transcript Entry also improves the accuracy of coursework entry, so you can avoid any processing delays.
- And don't worry, you'll be able to approve all entries before they're finalized.

How much does it cost?

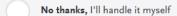
It's just \$69 for up to 3 transcripts, \$95 for 4-6 transcripts, or \$145 for 7 or more transcripts.

How can I learn more?

Click here for more information on the process, including steps you'll need to take.

- PTE is not required you can enter the coursework yourself at no cost
- If you contract with PTE, you must request official transcripts be sent to NursingCAS
- PTE cannot begin until all transcripts have arrived, and you have completed and submitted the application
- You must approve the PTE service before your courses can be verified
- Check communication in the Notifications section of your application for important PTE information

- * Would you like to use Professional Transcript Entry?
 - Yes, I'd like to have my transcripts entered



Applying via NursingCAS: Sending Standardized Test Scores

The Graduate Record Exam (GRE)

- NursingCAS does not require GRE scores, however, GRE completion and score receipt is a program-level requirement. Check with each program to determine their requirements.
- GRE scores can only be sent electronically; paper copies aren't accepted.
- Every program uses its own GRE code; scores must be sent individually.
- If a school has a NursingCAS code, the NursingCAS code should be used.
- Only scores sent to NursingCAS codes can be viewed and tracked inside the NursingCAS application.
- Some programs may also require the scores be selfreported on the NursingCAS application.
- Scores posted to NursingCAS are carried over between application cycles.
- Follow up with customer service about missing scores

Test of English as a Foreign Language (TOEFL):

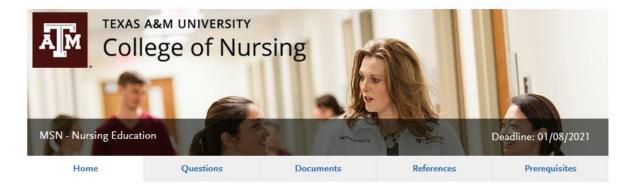
- Official scores can ONLY be sent electronically; paper copies not accepted
- Only sent ONCE to code B506

Other Standardized Tests:

 Any other test scores should be provided to programs directly.



Applying via NursingCAS: Program Specific Requirements



The MSN- Nursing Education track prepares the graduate to apply principles of education in the role of educator in various patient care settings and in institutions of higher education through completion of a 36-hour curriculum. The course instruction is delivered primarily online allowing students to balance career, family and other responsibilities while advancing their education.

Students will be asked to travel to the Bryan-College Station campus for orientation and a limited number of class activities. When taking NURS 653 Advanced Health Assessment, students will be expected to attend two separate on-campus clinical experiences for a total of 45 hours to meet the clinical objectives of this course as set forth by the American Association of Colleges of Nursing for any MSN degree. Each clinical experience will include three full days of activities requiring overnight stays for students at a distance. Students will be responsible for obtaining their own preceptors for two courses taken in the later semesters. More information will be provided to admitted students at their new student orientation.

Students who relocate to another state during the course of their enrollment may be unable to continue due to the regulations which many state boards of nursing impose regarding use of preceptors.

This program option is currently offered as only a part-time program.

For questions, contact the College of Nursing at 979-436-0110 or CON-admissions@tamu.edu.

Please visit our website for full program details and application requirements: https://nursing.tamu.edu/degrees/msn-education /index.html

Program Details

Graduate Level Track: Education/Educator	State: TX	Start Year: 2021
City: Bryan/College Station	Start Term: Fall	Delivery: Online
Program Name: MSN - Nursing Education	Degree Type: Master's (MSN/MS/MN)	Deadline: January 8, 2021



Applying via NursingCAS: Requesting Letters of Recommendation



References

References should be from professors who know you as a student or employers who know you as a professional in a job setting preferably in a supervisory role. Personal references from colleagues, friends, or family members do not meet the requirement.

Once you have saved an electronic reference, an email request will automatically be sent to the referer on your behalf. Please advise your referer to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out. Please note: All references submitted within this section of your application are program specific. If you choose to remove this program from your application, please understand your letters will be deleted along with the program.

Letter Upload and Likert Scale Rating 3 required - 4 total allowed 间 Delete Stephanie Wurth Requested: Sep. 02 2020 Status: Requested + Request Letter Upload and Likert Scale Rating Recommendation



Applying via NursingCAS: Requesting Letters of Recommendation

Letter Upload and Likert Scale Rating Reference Request!



* Indicates required field

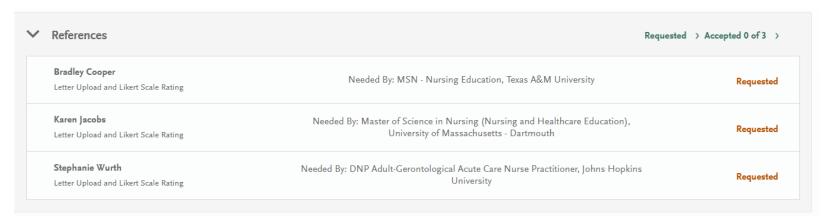
Once you have saved the reference request, an email request will be sent to the referer on your behalf. Please advise your referer to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out. Please note: All references submitted within this section of your application are program specific. If you choose to remove this program from your application, please understand your letters will be deleted along with the program.

Referer's Information					
* First Name			B		
* Last Name			В		
* Email Address			В		
★ Due Date	Ē	MM/DD/YYYY			
★ Personal Message/Notes					
					.:i
					0 word 0/500
Waiver of Reference					
* I waive my right of access to this r	eference.	Yes	No		
* Permission to Contact Re	commender				
recommendation. If my re	o contact this recommend commender does not sub- act the recommender direc	mit an online reco	mmendation form in re	sponse to the email req	uest, it is my
* Permission for Schools to	Contact Recomme	ender			
	ools to which I am applying the information provided, a				rovided and/or





Applying via NursingCAS: Letters of Recommendation Statuses



Reference Statuses

If you submit reference requests, your reference's status may be:

Requested

This status indicates that the request was sent to the reference, but they have not accepted or declined it. They must accept your request before they can submit their reference.

Accepted

This status indicates that the reference accepted your request but has not yet submitted their reference

Completed

This status indicates that the reference completed and submitted their reference and it was sent to your program(s).

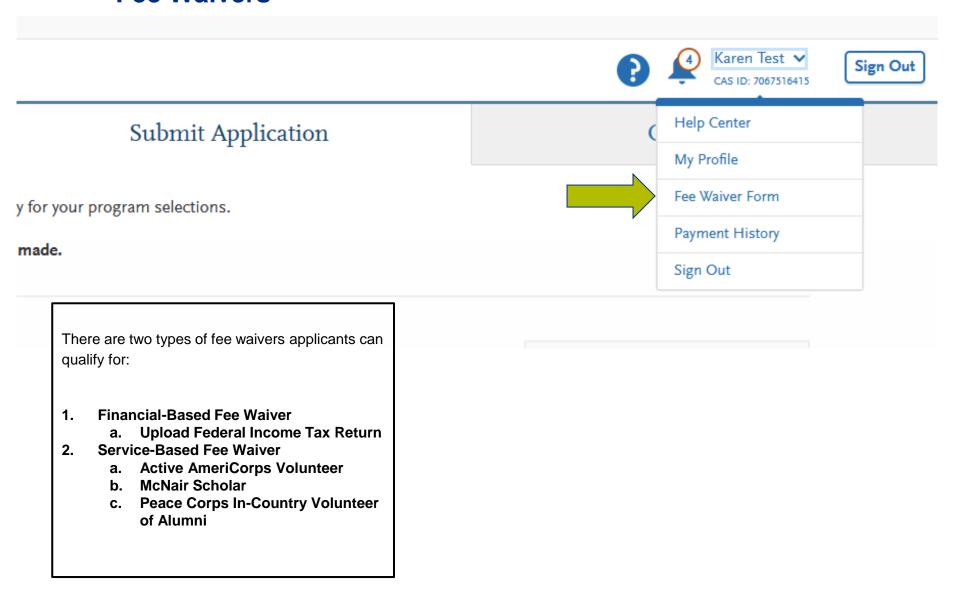
Declined

This status indicates that the reference declined your reference request. You can click **Update References** to add a new reference request.





Applying via NursingCAS: Submitting Your Application - Fee Waivers



Applying via NursingCAS: Requirements to Submit

What do I need to do to submit my application?

- Complete all **required** sections of the application in all 4 quadrants
- Answer all *required* questions
- Upload all *required* documents
- Request all *required* recommendations
- Pay the NursingCAS fee or use a fee waiver or coupon code

Although most programs require this information to render an admissions decision:

- You do not have to wait for *official transcripts* to arrive at NursingCAS to submit your application
- You do not have to wait for *letters of recommendation* to arrive at **NursingCAS** to submit your application
- You do not have to wait for *standardized test scores* to arrive to submit your application.

Apply early!

Be aware of deadlines.

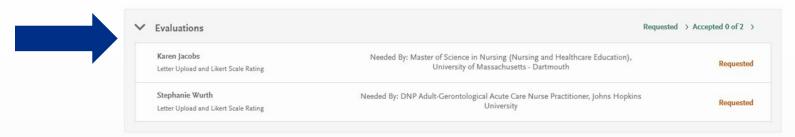
Applying via NursingCAS: Check Status



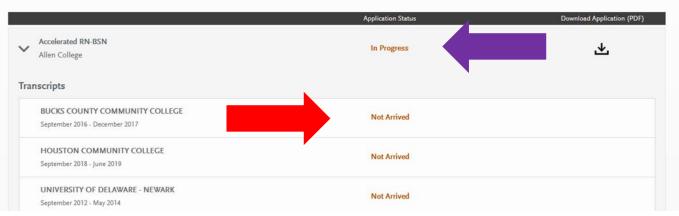




Overall Status



My Programs



Applying via NursingCAS: NursingCAS Statuses

IN PROGRESS:

- Student has selected a program(s), is completing the application, but has not yet submitted and paid the fee.
- Programs can see and communicate with students in this status.

RECEIVED:

- Student has submitted the application and paid the fee to at least one program, however, not all required materials for NursingCAS to process the application have been received.
- Student should be monitoring application and materials closely and following up.

COMPLETE:

- Student has submitted to at least one program, paid the fee, all official transcripts (or applicant uploaded transcripts, if applicable) have been received and if PTE was ordered it has been approved. LORs separate.
- For schools that required full coursework entry, student now enters the verification queue to have coursework verified by NursingCAS and GPA calculated.
- Does not mean applicant has met standards for "complete" at individual programs.
- This is the final status for programs that request unofficial or no transcripts.

VERIFIED:

 Coursework has been confirmed and GPA calculated by NursingCAS. Unless pursuing academic update, this is the final status for NursingCAS processing for schools that request official transcripts.

Other Statuses

UNDELIVERED: Application has been returned for errors to the coursework section.

ON HOLD: Application has been blocked from access by all programs and the applicant notified.

ACADEMIC UPDATE: Optional process which occurs post-verification.

Applying via NursingCAS: Check Status

How Program Requirements Affect Your Application's Status

If your program requires	then NursingCAS does the following with GPAs	and your application's final status is
(Note: see the Colleges Attended & Transcript Entry sections for more information on transcript and coursework requirements.)		
Official Transcripts + Full Coursework Entry	Calculates three GPAs and makes them available to your programs: By course subject By school By academic year	Verified
Official Transcripts + Prerequisite Entry Only	Provides your programs with per transcript and overall GPAs.	Verified
Official Transcripts + No Coursework Entry	Provides your programs with per transcript and overall GPAs.	Verified
Unofficial Transcripts + Prerequisite Entry Only	Does not calculate or provide GPAs to programs.	Complete
Unofficial Transcripts + No Coursework Entry	Does not calculate or provide GPAs to programs.	Complete
No Transcripts + No Coursework Entry	Does not calculate or provide GPAs to programs.	Complete

••••Next Steps...AFTER Submitting your NursingCAS application

How do I update in progress coursework that is now completed after I've submitted my application?

Submit limited, updated information during Academic Update windows

- December 15, 2020 February 21, 2021
- May 27, 2021 August 27, 2021
- December 1, 2021 January 15, 2022
- Ability to update content during all 3 windows

Can I reapply through NursingCAS next cycle?

- Yes! Login using the same email address and follow the prompts to begin the re-application process by clicking Start Reapplication.
- Note: Not all materials will carry forward.

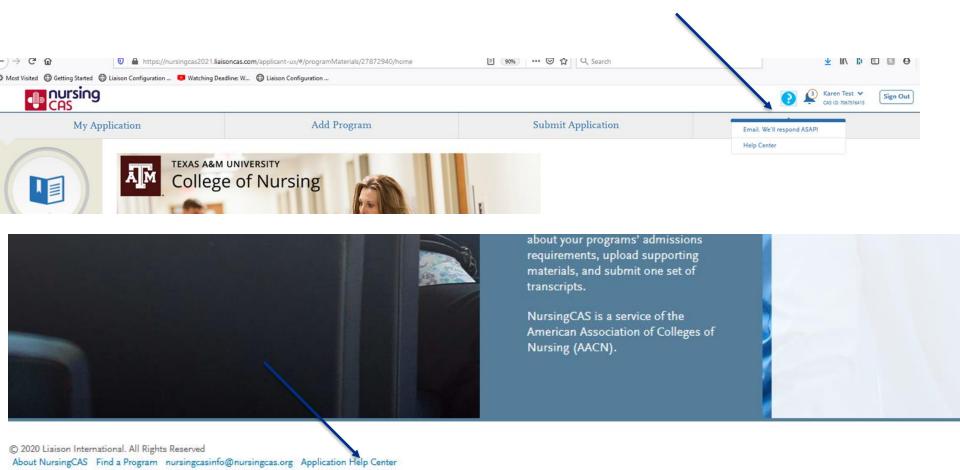
Can I apply to more programs later in the cycle?

- Yes! Search and apply to multiple programs throughout the year. Over 3,000 programs are available at various times during the cycle.
- Read the monthly NursingCAS Applicant Newsletter for updates on new programs, deadline extensions, and open seats.

Applying via NursingCAS: Student Resources – Help Center

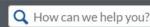
Access the Applicant Help Center 3 Ways:

- Before you login on the home page
- Within your NursingCAS account
- Via the bookmarked url https://help.liaisonedu.com/NursingCAS_Applicant_Help_Center



Applying via NursingCAS: Student Resources – Help Center





NursingCAS Applicant Help Center

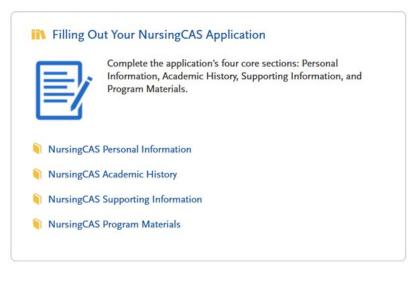
Just getting started? Review the NursingCAS Quick Start Guide.

Any questions? Click the icon in the lower right corner to chat with us (or click here to contact us by phone or email).



Got Feedback? Click here to help us improve your experience.









- Watch for emails with school recruitment events! A recording will be sent following this webinar.
- Customer Service Contact Info: 617-612-2880 or <u>nursingcasinfo@nursingcas.org</u> or Live Chat through the Help Center

